

# Architecture (ARCH) 655

## Architectural Practice Management (Revision 4)

**Status:** Replaced with new revision, see the [course listing](#) for the current revision ✕

**Delivery mode:** Individualized study online

**Credits:** 3

**Area of study:** Architecture

**Prerequisites:** Enrollment in the Graduate Diploma in Architecture program or referral from the Canadian Architectural Certification Board (CACB) for individuals with a professional degree in architecture from a university outside Canada.

**Precluded:** None

**Faculty:** Faculty of Science and Technology

**Notes:**

For those students interested in pursuing a career as a registered architect, this course contributes to the RAIC Syllabus Diploma. Information about the **RAIC Syllabus Diploma** is available on the RAIC website.

**Credit may be transferred for previous work considered equivalent.**

## Overview

ARCH 655: Architectural Practice Management integrates the study of management practice within the context of architecture as a profession. This course provides the necessary skill sets that architects use in the development of a successful practice. It challenges the graduate student to consider management practice issues that architects must consider and promotes strategic evaluation of project design and process.

## Outline

- Unit 1: Getting Work
- Unit 2: Managing the Work
- Unit 3: Architectural Fees and Services
- Unit 4: Project Management and Integrated Project Delivery
- Unit 5: Construction Project Delivery
- Unit 6: Predesign Services
- Unit 7: Design Services
- Unit 8: Construction Procurement
- Unit 9: Office-Based Construction Administration
- Unit 10: Field-Based Construction Administration

## Learning outcomes

Upon successful completion of this course, the student should be able to

- apply various management techniques to the successful operation of an architecture practice, including marketing, financial planning and accounting, risk management, and quality management.
- determine appropriate fees for a specific project and prepare client-architect agreements.
- manage architecture projects properly and efficiently from predesign to takeover and commissioning.
- administer construction contracts.

## Evaluation

To receive credit for ARCH 655, students must meet the following requirements:

- complete all five assignments
- achieve a grade of at least 50% on the final project (Assignment 5)
- achieve a course composite grade of at least 67%

**Note:** Students who wish to be certified by the CACB must achieve and maintain a final grade point average of 2.3 or greater.

Activity	Weight
Assignment 1: Finding and Managing Work	20%
Assignment 2: Project Management and Delivery	20%
Assignment 3: Services and Procurement	20%
Assignment 4: Construction Administration	20%
Assignment 5: Final Project	20%
<b>Total</b>	<b>100%</b>

Students must visit a construction site as part of an assignment.

Students are encouraged to visit construction sites for educational purposes, and safety is of paramount importance. To complete Assignment 4 in ARCH 655, you must document information about a construction site. It is recommended that you do this **from outside the perimeter** of the site itself; **you are NOT required to enter the actual work site** to obtain pictures of the construction work. However, if you receive permission to enter the site and choose to do so, please understand that you **enter it at your own risk and are entirely responsible for your own safety**. Athabasca University does NOT have insurance coverage for accidents that might occur during visits to construction sites.



## Materials

Royal Architectural Institute of Canada. (2020). *Canadian handbook of practice for architects* (3rd ed.). <https://chop.raic.ca/> (Online)

## Other materials

All other materials are available online.

## Important links

- [RAIC Centre for Architecture](#)
- [Graduate Diploma in Architecture](#)
- [Courses](#)
- [Fees and Funding](#)

Athabasca University reserves the right to amend course outlines occasionally and without notice. Courses offered by other delivery methods may vary from their individualized study counterparts.

*Opened in Revision 4, December 11, 2023*

*Updated December 8, 2024*

View **previous revision** 

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