

Research Assistant Opportunity Casual Position (R1) The Institute of Alternative Assessment

Position start date: As soon as possible

Overview: This project involves organizing a virtual symposium. A Research Assistant with organization, communication, graphic design, and social media knowledge will be hired to help organize the virtual symposium.

Specific activities include, but are not limited to:

The primary job duties for the research assistant (R-1) will include:

- Communicating with speakers and attendees
- Scheduling and managing cancellations
- create visually appealing social media content
- manage social media platform

The successful candidate will work with, and directly report to, Dr. Eliana Elkhoury at Athabasca University. Dr. Elkhoury will provide adequate training for the required skills.

Qualifications:

Preference will be given to applicants who have:

- Great communication skills
- Proficiency in using social media and content creation
- Proficient writing skills
- Creativity
- Web development is a plus

All meetings and individual and collaborative work will be conducted online.

How to apply:

Qualified individuals are encouraged to submit their application by email to Dr. Eliana Elkhoury at eelkhoury@athabascau.ca. Applications should include (as a single PDF file) a brief cover letter that summarizes your skills, interests, and experience; a current resume or curriculum vitae; an unofficial copy of your transcript; and the contact information for



1-2 references.

Evaluation of applications will begin immediately and will continue until a suitable candidate is found. All applicants are thanked for their interest in this position; however, only candidates selected for an interview will be contacted.

Athabasca University and the researchers are committed and seek to support equity in employment and research opportunities. We strongly encourage applications from Indigenous people, people of colour, people with disabilities, 2SLGBTQ+ people, women, and other historically marginalized groups. Applicants are welcome, but not required, to self-identify in their letter of application.

For more information on this Research Assistant Opportunity, please contact Eliana Elkhoury , PhD by email. Applications will be accepted until a suitable candidate is found.

Eliana Elkhoury, PhD

eelkhoury@athabascau.ca

