

Research Assistant Opportunity Digital Design Assistant, Casual Position

Position start date: June 15, 2024

Overview: The primary job duties for the field research assistant 1 will include working with a manuscript to design and make camera ready for publication in an unusual format for Decameron Collective, a research-creation group. This assistant will work with Dr. Armstrong and Dr. Tschofen (TMU) to prepare a specific layout design for an experimental academic publication format.

Specific activities include, but are not limited to:

- Working with text and text images
- Creating a camera ready document for publication with a top-tier journal (accepted)
- Working with Dr. Jolene Armstrong and Dr. Monique Tschofen, and liaising with journal editors and print specialists.

The successful candidate will work with, and directly report to, Dr. Jolene Armstrong at Athabasca University. Dr. Armstrong will provide support for the implementation required.

Qualifications:

- Applicants must be responsible, attentive to deadlines, and clear and timely in communications
- Strong organizational skills with meticulous attention to detail
- Ability to coordinate between the academic writers and the journal, and clearly communicate technical and design needs.
- Computer skills are expected, including internet research, email, Google Sheets, Google Docs, and Google Drive
- Specific application skills include Adobe, Illustrator, and other design layout software as needed
- Interest or experience working in interdisciplinary, research-creation or collaborative art projects is considered an asset.
- Some experience working with design clients

Benefits:

- Valuable hands-on experience in implementing an experimental publishing layout for a top-tier academic journal
- Experience working on a collaborative digital research-creation project
- Potential for professional growth and networking

The position is based in Edmonton, Alberta, but the work will be carried out remotely.

How to apply:

Qualified individuals are encouraged to submit their application by email to Dr. Jolene Armstrong at jolenea@athabascau.ca. Applications should include (as a single PDF file) a brief cover letter that summarizes your skills, interests, and experience; a current resume or curriculum vitae; and the contact information for 1-2 references. Applicants may be a current student or recent graduate.

Evaluation of applications will begin immediately and will continue until a suitable candidate is found. All applicants are thanked for their interest in this position; however, only candidates selected for an interview will be contacted.

Athabasca University and the researchers are committed and seek to support equity in employment and research opportunities. We strongly encourage applications from Indigenous people, people of colour, people with disabilities, 2SLGBTQ+ people, women, and other historically marginalized groups. Applicants are welcome, but not required, to self-identify in their letter of application.

For more information on this Research Assistant Opportunity, please contact Jolene Armstrong, PhD at the coordinates below. Applications will be accepted until a suitable candidate is found.

Dr. Jolene Armstrong
Associate Professor of Comparative Literature and English
Faculty of Humanities and Social Sciences
Athabasca University
E-mail: jolenea@athabascau.ca

