

Dissertation and Oral Examination Final Report

This form is to be completed by the examination committee when the dissertation and oral examination are completed. Upon completion, the supervisor must circulate this form to the committee members to confirm, by email, their agreement with the adjudication indicated on this form. When all confirmation emails are received, the supervisor must forward the form and the emails to fgs@athabascau.ca

Student Name:

Student ID Number:

Degree Sought:

Academic Unit:

Title of Dissertation:

Dissertation and Oral Examination

	Dissertation	Oral Examination
Committee Member		
Committee Member		
Committee Member		
Committee Member		

Note: The decision of the examination committee will be based both on the quality of the dissertation and on the candidate's ability to defend it. The decision shall be that of the majority. The External Examiner shall have a vote equal to that of the other committee members. If a decision cannot be reached, the recommendations of each committee member shall be recorded on this form and submitted to FGS, who will decide an appropriate course of action.

Recommendation to the FGS:

The Dissertation Examination Committee certifies that the adjudication (by the majority) for:

The **Dissertation** is:

Pass

Fail

The **Oral Examination** is:

Pass

Adjourned, repeat oral

Fail

Note: Committee members **MUST CONFIRM MAJORITY ADJUDICATION DECISION** by email to the supervisor and FGS, in lieu of signatures.

Recommendation for further action, if applicable: (to be completed by the Supervisor, if adjudication decision is a fail or adjournment):

Fail

-Student should be withdrawn from the program

Adjournment, repeat oral (describe reason for adjournment and tentative arrangements for another oral examinations).

The personal information collected on this form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. This information will be used by staff of the Faculty of Graduate Studies to facilitate the cooperation and collaboration of the parties involved in the oral examination of a graduate student. If you have any questions about the collection or use of this information, contact the Dean, Faculty of Graduate Studies, Athabasca University, 1 University Drive, Athabasca, AB, T9S 3A3. Telephone: (780) 675-6550.

Distribution: Supervisor – Examination Committee – Faculty of Graduate Studies

To be completed ONLY if there is disagreement on the majority adjudication among the committee members. Each committee member is to indicate whether they agreed to disagree with the adjudication of the majority.

Supervisor and committee members indicate if you agree or disagree with the majority adjudication decision		

*The reasons for the **Fail** must be provided to the student immediately after deliberations. This form is to be completed by the supervisor and submitted to FGS as soon as possible, containing the signatures of the members, distribution of the votes, the reasons for the **Fail** and recommendations for further action. A written report with the reasons for **Fail** and the nature of the deficiencies must be provided to the student, committee, Academic Unit Graduate Designate and Dean, Faculty of Graduate Studies, within two (2) business days.*

*In the case of an **Adjournment, Repeat Oral**, or in other words compelling and extraordinary circumstances, the supervisor will confer with the student, examination committee members, and FGS to determine an appropriate course of action.*

Committee members may add their recommendations/comments here or in an email that accompanies this form to FGS.

Individual preparing this report:

Dean, Faculty of Graduate Studies:

Comments:

Date:

Signed:

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