

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Kathleen Roberts
Acting Vice President Finance and Operations & CFO
October 1, 2024 to December 31, 2024

Expenses are reported after they are approved, which is why an expense may be posted several months after the transaction dates

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, internet charges, etc.

*** "Recovery" refers to reimbursements from external parties

Date(s)	Description	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
October 15 to 19, 2024	Senior Leadership Retreat, Athabasca	785.43	645.38	-	-	-	-	1,430.81
October 15 to 19, 2024	Senior Leadership Retreat, Athabasca	81.57	-	131.00	29.40	-	-	241.97
		\$ 867.00	\$ 645.38	\$ 131.00	\$ 29.40	\$ -	\$ -	\$ 1,672.78