

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Pauline Smeltz
Chief Human Resource Officer
January 1, 2024 to March 31, 2024

1) Travel expenses

* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

** "Incidentals" includes registration fees, telephone calls, internet charges, etc.

*** "Recovery" refers to reimbursements from external parties

Date(s)	Description	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
November 28, 2023	Athabasca Meetings and HR Social	-	287.22	-	-	-	-	287.22
January 12, 2024	Athabasca Meeting with IT	-	-	-	-	122.97	-	122.97
January 30, 2024	Athabasca Meetings with HR for bargaining	-	152.06	-	-	-	-	152.06
January 30, 2024	Athabasca Meetings with HR	150.38	-	71.00	-	-	-	221.38
February 28 to 29, 2024	Athabasca Hybrid Kick Off Meeting	150.22	120.00	70.00	-	-	-	340.22
March 5, 2024	Athabasca Meetings with HR	150.22	-	-	-	-	-	150.22
March 5 to 6, 2024	Athabasca Meetings, CAUBO Conference Registration, Flight for HR Leaders Conference	506.36	-	-	765.00	100.41	-	1,371.77
March 18, 2024	Senior Leadership Retreat	150.38	240.00	57.00	-	-	-	447.38
		\$ 1,107.56	\$ 799.28	\$ 198.00	\$ 765.00	\$ 223.38	\$ -	\$ 3,093.22