

**ATHABASCA UNIVERSITY
EXECUTIVE EXPENSE REPORT**

Alex Clark
President
January 1, 2024 to March 31, 2024

Expenses are reported after they are approved, which is why an expense may be posted several months after the transaction dates.

1) Travel expenses

- * "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel
- ** "Incidentals" includes registration fees, telephone calls, internet charges, etc.
- *** "Recovery" refers to reimbursements from external parties

FY2024 - QUARTER 4 EXPENSES (JANUARY 1, 2024 TO MARCH 31, 2024)

Date(s)	Description	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
January 1 to 30, 2024	Business Meetings	489.46	-	-	-	690.61	-	1,180.07
February 15 to 22, 2024	Business meetings	108.14	-	-	-	-	-	108.14
February 2 to 26, 2024	Business Meetings	73.25	-	-	-	635.50	-	708.75
January 5 to 19, 2024	Business Meetings	-	-	-	-	487.25	-	487.25
February 8 to 29, 2024	Business Meetings	5.30	-	-	-	366.80	-	372.10
March 1 to 31, 2024	Business meetings	86.39	-	-	-	329.37	-	415.76
February 28 to March 16, 2024	Business meetings	-	-	-	-	459.65	-	459.65
February 7, 2024	Business meetings	-	-	57.22	-	-	-	57.22
		\$ 762.54	\$ -	\$ 57.22	\$ -	\$ 2,969.18	\$ -	\$ 3,788.94

FY2024 - QUARTER 3 EXPENSES (OCTOBER 1, 2023 TO DECEMBER 31, 2023)

Date(s)	Description	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
November 2, 2023	Senior Leadership Team Retreat	-	-	-	-	1,045.12	-	1,045.12
December 1 to 30, 2023	Business meetings	37.36	-	-	-	1,414.95	-	1,452.31
November 1 to 30, 2023	Business meetings	126.67	-	220.49	-	-	-	347.16
October 22 to 26, 2023	Business meetings in Ottawa - Expenses for Chief Growth Officer	1,215.81	1,640.69	-	-	-	-	2,856.50
October 22 to 26, 2023	Business meetings in Ottawa	1,404.45	1,660.35	-	-	501.93	-	3,566.73
November 16, 2023	Business Meetings	1.00	-	-	-	65.21	-	66.21
November 7 to 23, 2023	Business Meetings	10.24	-	-	-	590.70	-	600.94
October 23 to 26, 2023	Business meetings	7.11	-	-	-	-	-	7.11
October 10 to 30, 2023	Business Meetings	-	-	-	-	922.35	-	922.35
December 1 to 30, 2023	Business meetings	55.50	657.90	-	-	182.26	-	895.66
October 3 to 26, 2023	Business meetings	-	-	-	-	453.40	-	453.40
November 5 to 30, 2023	Business meetings	-	-	-	-	254.28	-	254.28
		\$ 2,858.14	\$ 3,958.94	\$ 220.49	\$ -	\$ 5,430.20	\$ -	\$ 12,467.77

FY2024 - QUARTER 2 EXPENSES (JULY 1, 2023 TO SEPTEMBER 30, 2023)

Date(s)	Description	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
August 1 to August 30, 2023	VPF Candidate Interviews	-	-	-	-	600.86	-	600.86
August 1 to September 30, 2023	Business meetings	-	-	-	54.35	309.61	-	363.96
July to September, 2023	Transportation to Business meetings	420.05	-	-	-	-	-	420.05
September 13 to 30, 2023	Business meetings	-	-	69.32	-	-	-	69.32
July 6 to 22, 2023	Business Meetings	646.01	279.19	169.85	48.00	-	-	1,143.05
August 1 to 30, 2023	Business meetings	-	-	10.54	-	249.03	-	259.57
September 1 to 30, 2023	Business meetings	22.89	-	-	-	608.29	-	631.18
September 23 to 28, 2023	Business Meetings	-	-	1,035.12	-	-	-	1,035.12
July 7 to 27, 2023	Business meetings	400.20	-	-	-	422.59	-	822.79
September 21 to 30, 2023	Business Meetings	-	-	-	-	389.90	-	389.90
		\$ 1,489.15	\$ 279.19	\$ 1,284.83	\$ 102.35	\$ 2,580.28	\$ -	\$ 5,735.80

FY2024 - QUARTER 1 EXPENSES (APRIL 1, 2023 TO JUNE 30, 2023)

Date(s)	Description	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
June 1 to 26, 2023	Business Meetings	-	-	11.01	-	399.21	-	410.22
		\$ -	\$ -	\$ 11.01	\$ -	\$ 399.21	\$ -	\$ 410.22