

**ATHABASCA UNIVERSITY  
EXECUTIVE EXPENSE REPORT**

**Pauline Smeltz  
Chief Human Resource Officer  
October 1, 2023 to December 31, 2023**

**1) Travel expenses**

\* "Transportation" includes airfare, public transportation, taxis, parking, mileage per diem, and fuel

\*\* "Incidentals" includes registration fees, telephone calls, internet charges, etc.

\*\*\* "Recovery" refers to reimbursements from external parties

Date(s)	Description	Transportation*	Accommodation	Meals	Incidentals**	Hospitality & Working Sessions	Recovery ***	Total
August 30, 2023	Athabasca Meetings	-	158.05	-	-	-	-	158.05
October 11, 2023	President's Installation	142.02	-	-	-	-	-	142.02
August 29, 2023	Athabasca Meetings	142.02	-	-	-	-	-	142.02
September 13, 2023	Mayor's Breakfast	142.02	-	-	-	-	-	142.02
October 20, 2023	Chamber of Commerce Gala	142.02	168.95	-	-	-	-	310.97
November 1, 2023	Senior Leadership Team Meetings	137.93	-	-	-	-	-	137.93
November 28, 2023	Athabasca Meetings and HR Social	137.93	-	-	-	-	-	137.93
December 7, 2023	Athabasca Meetings	150.22	-	-	-	-	-	150.22
November 23, 2023	Business Meetings	-	-	-	-	96.64	-	96.64
		<b>\$ 994.16</b>	<b>\$ 327.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 96.64</b>	<b>\$ -</b>	<b>\$ 1,417.80</b>